

In Recognition of service in the field of Autism Spectrum Disorder

To families and individuals with an Autism Spectrum Disorder:

- Has someone made a real difference to your family or a family that you know?
 - Would you like to acknowledge this publicly?
- ...Then consider nominating them for an Autism Victoria Award for Excellence.

To professionals and others working in the field of Autism Spectrum Disorders:

- Has someone inspired you with their expertise and dedication?
 - Do you know someone working in this area that you feel should be publicly acknowledged for their contributions?
- ...Then consider nominating them for an Autism Victoria Award for Excellence.

Nominating is easy - just read through these guidelines and prepare a nomination using the pro forma as a guide. Nominations should be lodged no later than 15th September in any year.

Intent of the Autism Victoria Award for Excellence

- ◆ To acknowledge the contributions of individuals to the field of Autism Spectrum Disorder in the specific areas of professional and community service.
- ◆ To provide public recognition of the work of people in the field of Autism Spectrum Disorder.
- ◆ To inform the public of services and contributions made by individuals.

Eligibility

The nominee, nominator and seconder must be members in good standing with the Autism Spectrum Disorder community.

Criteria

Individuals who have contributed to services for people with an Autism Spectrum Disorder and their families and the autism profession in one or more of the following ways:

- a. Promoted **awareness** of Autism Spectrum Disorders.
- b. Demonstrated **leadership** within the area of service delivery.
- c. Contributed to the **furtherance** of Autism Victoria and/or their Organisational Members goals, objectives and activities.
- d. Demonstrated **leadership** within their professional domain.
- e. Developed and/or implemented **innovative** programs.

- f. **Written** and published major papers, articles, books or pamphlets that benefit the Autism Spectrum Disorder community.
- g. Contributed in **other** areas deemed appropriate by nominator/seconded.

Application of Criteria

- ◆ In appraising the qualifications of those nominated, priority shall be given to consistent and exemplary contributions made to benefit people with an Autism Spectrum Disorder, their families and associated services and/or professions.
- ◆ The awards shall be made annually and announced at the Autism Victoria Annual General Meeting.
- ◆ A maximum of four awards will be given yearly [not restricted to one award per category].
- ◆ A Selection Committee consisting of three members (or nominees) of the Autism Victoria State Council shall make the selection of the recipient(s).
- ◆ Nominations are to be made in one of five categories:
 1. Autism Spectrum Disorder intervention practice
 2. Autism Spectrum Disorder education
 3. Autism Spectrum Disorder administration
 4. Autism Spectrum Disorder research
 5. Autism Spectrum Disorder community service
- ◆ Regardless of category the established criteria shall apply.

Deadline for Nomination

Autism Victoria Award for Excellence nominations must be submitted in writing no later than 15th September each year.

Presentation of Award

The Autism Victoria Award(s) for Excellence shall be presented in conjunction with activities organized for the Autism Victoria Annual General Meeting, held in October each year. Recipients will receive a certificate and memento, and be profiled in an issue of *The Spectrum*, magazine of Autism Victoria.

Submission of Nominations

Submissions are to be forwarded by post prior to the due date to:

The President - IN CONFIDENCE
Autism Victoria
PO Box 235
ASHBURTON VIC 3147

Faxed or emailed submissions cannot be accepted.

Format for Submissions

Nominators must use the format on the attached page – submissions are not to exceed two pages in length and can be typed or hand written. Nominees do not have to be informed of your nomination – that is your decision. Autism Victoria will advise all nominators of the outcome, and will contact all successful award recipients, nominators and seconders.

Autism Victoria AWARD FOR EXCELLENCE NOMINATION PRO FORMA

NOMINEE, NOMINATOR & SECONDER CONTACT DETAILS	
<p>Nominee or the person you wish to nominate for an award</p>	<p>Name.....</p> <p>Address</p> <p>.....</p> <p>Contact Phone.....</p> <p>Email</p>
<p>Nominator your details</p>	<p>Name.....</p> <p>Address</p> <p>.....</p> <p>Contact Phone.....</p> <p>Email</p>
<p>Seconder details of someone else wishing to confirm your nomination</p>	<p>Name.....</p> <p>Address</p> <p>.....</p> <p>Contact Phone.....</p> <p>Email</p>
NOMINATION DETAILS	
<p>Describe how the nominee is engaged in serving the Autism Spectrum Disorder community (no more than 100 words)</p>	
<p>Which criteria (using the letter codes in the list above) do you believe best apply to your nominee? For each criteria describe in one or two sentences why they apply to your nominee</p>	
<p>Which category of Award are you nominating for?</p>	
<p>Why do you believe your nominee is deserving of this Award – no more than 100 words</p>	

Signed – Nominator Date / /

Signed – Seconder Date / /